



INTERNET SERVICE CONTRACT

CHARLOTTE CONVENTION CENTER



Exhibitor Company Name:	Booth/Room#:	Show Name:				
Billing Company Name:		Show Start Date:	Show End Date:			
Billing Company Address:		INCENTIVE ORDER DEADLINE: 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN				
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:		
Contact Name:	Phone Number:	Contact Email:		Cell Number:		
BASIC INTERNET, NOT FOR STREAMING		QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Includes: 1 Private IP Address, Routers PROHIBITED and will not work						
1.5 Mbps Burstable To 3 Mbps (DHCP), Intended for light Internet usage			\$895	\$1,140	\$1,368	
Additional Device(s), Per Device Up to 4 [6 or more available online]			\$185	\$220	\$255	
DEDICATED INTERNET, FOR STREAMING, GAMING & WEBCAST		QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Includes: 5 Private IP Addresses, Routers SUPPORTED						
Dedicated 3 Mbps			\$2,974	\$3,715	\$4,457	
Dedicated 6 Mbps			\$5,015	\$6,269	\$7,523	
Dedicated 10 Mbps			\$6,673	\$8,339	\$10,006	
Dedicated 15 Mbps			\$9,945	\$12,436	\$14,923	
Dedicated 20 Mbps			\$13,175	\$16,473	\$19,768	
Upgrade to 29 Public Static IP Addresses			\$846	\$1,015	\$1,219	
Higher bandwidth services available for uhd streaming						
INTERNET EQUIPMENT & LABOR		QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Switch Rental – up to 24 ports			\$157	\$191	\$230	
Patch Cable (up to 100') – Cat5e			\$43	\$53	\$63	
Labor / Floor Work – four lines per hour			\$106	\$106	\$106	
Distance Fee for each Internet line delivered outside the facility			\$500	\$500	\$500	
WIRELESS INTERNET , Full products catalog available online						
SPECIAL QUOTE , Attachment A or Statement of Work (if applicable)						
<p>I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions.</p>		SUBTOTAL				
		ESTIMATED 10% TAX/FEES				
		GRAND TOTAL				

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____ / ____ / ____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card**.

Make checks payable to SMART CITY NETWORKS
 Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110
 Las Vegas, NV 89118



You may reach us with questions at:
 Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
 Order online at: orders.smartcitynetworks.com
 Or fax order to (702) 943-6001

ORDER NOW

Customer Number:

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ELECTRICAL SERVICES ORDER FORM



Effective July 1, 2025 - June 30, 2026

Electrical Rules & Regulations

- 1** All electrical cords are to be supplied by the Charlotte Convention Center, unless pre-approved by the Convention Center Engineering Electrician. See Rule number 09 for additional details.
- 2** Wall, column and permanent building utility outlets are not part of booth space and are not to be used by contractors or exhibitors unless specified otherwise. Electrical panels or other equipment in column recesses may not be blocked at any time.
- 3** All equipment regardless of source of power must meet federal, state and local safety codes. The Convention Center reserves the right to refuse electrical connection of equipment based on safety.
- 4** Claims will not be considered unless filed by exhibitors prior to close of show.
- 5** Prices are based on current wage rates and are subject to change without notice.
- 6** All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc. The Convention Center will not be responsible for power failure or voltage fluctuation.
- 7** All material and equipment furnished by the Convention Center for electrical service orders shall remain the Convention Center's property and shall be removed only by Convention Center personnel at the close of the show.
- 8** Convention Center electricians are authorized to cut floor coverings, to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Floorplans are prepared by show management or contractors/decorators, not the Convention Center.
- 9** All high voltage electrical cords must be pre-approved by the Convention Center Engineering Electrician prior to being used. All 120-volt extension cords are to be supplied by the Charlotte Convention Center unless the Convention Center Engineering Electrician approves, all 120-volt electrical cords must be UL rated to carry 20amps and be 12-gauge 3-wire grounded cords. ZIP/Romex cords are not allowed. All exposed non-current carrying metal parts of fixed equipment, which may become energized must be grounded. No claims will be approved due to damage caused by a contractor/exhibitor supplied electrical cord(s) regardless of pre-approval by the Convention Center staff.
- 10** Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring. All work performed within the booth will be charged on a time and material basis.
- 11** Advance orders must be received a minimum of 14 days prior to 1st day of show move-in date.
- 12** Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in in order to receive credit. Credit will not be given for services installed and not used.
- 13** Lighting levels for move-in and move-out will be at 50 percent. Exhibit halls are not air-conditioned during move-in and move-out
- 14** Only authorized personnel are allowed access to floor pits at any time.
- 15** Floor rate prices apply to orders received after the due date (14 days prior to 1st day of show move-in date). The Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
- 16** Power will not be installed until payment is received. No exceptions.
- 17** Motor and equipment prices are for ordered power sources only. Hook-ups are not included. No receptacles of any kind are provided by the Convention Center. Exhibitors may supply their own receptacles. Labor for electrical work on equipment, including repairs, tracing malfunctions, fishing cable under carpet, and hook-ups provided by Convention Center electricians will be charged at the prevailing rate (\$98.00 per hour, one hour minimum). If floor plans are received in advance (14 days prior to 1st day of show move-in date), every attempt will be made to work with the decorator to install cable under the carpet.
- 18** Exhibitor technicians are permitted to perform all electrical work inside booths, including hook-ups, to ordered power sources. All work must conform to national and local codes and is subject to inspection by Convention Center personnel.
- 19** Labor rates are based on nine-hour days, typically from 7:30 a.m. to 5 p.m. Booth labor will be charged an overtime rate after 5 p.m. at the rate of 1.5 times the normal rate.
- 20** Larger lights such as Leiko lights can be ordered from the Convention Center's preferred in-house audio visual production contractor. For information on services and pricing call 704.339.6180.
- 21** All power 100 amps and below are typically brought to booths through the floor pit system, located 30 feet on center throughout exhibit halls. Air and water lines are not directed from overhead.
- 22** The Convention Center's power is 120/208 or 277/480 volts, three phase, five wire wye. Other voltages are not available unless step-up or step-down transformers are provided by the licensee. Rates run the duration of the show. Power, air and water are available 24 hours.
- 23** Will you require a Convention Center electrician?
 YES NO

Quantity	Description	Floor Rate	Totals
	POWER STRIP (NO POWER)	\$40.00	
	EXTENSION CORD (NO POWER)	\$40.00	
120 VOLT LIGHTING AND UTILITY (DUPLEX) OUTLETS (COME WITH DROP CORD - TRIPLEX)			
	5 AMP (600 WATT)	\$91.00	\$124.00
	10 AMP (1200 WATT)	\$117.00	\$155.00
	20 AMP (2400 WATT)	\$147.00	\$205.00
MOTOR AND EQUIPMENT SCHEDULE			
208 VOLT SINGLE PHASE*			
	0 TO 20 AMPS	\$230.00	\$340.00
	21 TO 30 AMPS	\$285.00	\$420.00
	31 TO 50 AMPS	\$385.00	\$560.00
	51 TO 70 AMPS	\$510.00	\$730.00
	71 TO 100 AMPS	\$620.00	\$885.00
208 VOLT THREE PHASE*			
	0 TO 20 AMPS	\$325.00	\$450.00
	21 TO 30 AMPS	\$425.00	\$600.00
	31 TO 50 AMPS	\$600.00	\$900.00
	51 TO 70 AMPS	\$765.00	\$1,150.00
	71 TO 100 AMPS	\$1,055.00	\$1,425.00
480 VOLT THREE PHASE*			
	0 TO 20 AMPS	\$570.00	\$845.00
	21 TO 30 AMPS	\$765.00	\$1,150.00
	31 TO 50 AMPS	\$1,190.00	\$1,740.00
	51 TO 70 AMPS	\$1,620.00	\$2,410.00
	71 TO 100 AMPS	\$2,060.00	\$3,010.00
SERVICE DROPS			
	208 VOLT, 200 AMPS, SINGLE-PHASE	\$940.00	\$1,415.00
	208 VOLT, 200 AMPS, THREE-PHASE	\$1,530.00	\$2,165.00
	208 VOLT, 400 AMPS, SINGLE-PHASE	\$2,010.00	\$2,775.00
	208 VOLT, 400 AMPS, THREE-PHASE	\$3,175.00	\$4,235.00

* FOR DIRECT TIE IN ONLY. NO RECEPTACLES PROVIDED.

* FOR EUROPEAN DESIGNED EQUIPMENT, CLIENT NEEDS TO SUPPLY POWER CONVERTER FOR ALL 480 VOLT THREE PHASE POWER ORDERS.

* UTILITY CHARGES ARE BASED ON ESTIMATED NEEDS AT THE TIME OF ORDER. OVER/UNDER PAYMENTS OF LESS THAN \$5.00 WILL BE WRITTEN OFF AT THE CONCLUSION OF THE EVENT.

SUBTOTAL

OTHER

TOTAL CHARGES

Please Print

Name of Event _____

Event Date _____ Booth No. _____

Company Name _____

Contact _____

Telephone _____

Email Address _____

Address _____

City _____

State _____ Zip _____

Authorized by _____

Print Name _____

Date _____

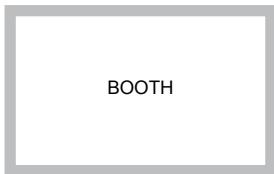
Charlotte Convention Center Exhibit Floor Service Desk during event: 704.339.6700

Orders must be received with payment 14 days prior to 1st day of show move-in to be eligible for advanced rate.

NOTE: Before any additional work can be performed, a credit card number must be on file. Under no circumstances can power be resold by show management, production companies, show's general contractor or exhibitors.

Please use the diagram on the right to indicate the desired locations for utility service orders.

Left



Right

Make checks payable to:
Charlotte Convention Center
c/o Smart City Networks
5795 W. Badura Ave., Suite #110
Las Vegas, NV 89118

Front Aisle

Order Verification:
888.446.6911

Technical Questions:
704.339.6700

Online Orders:
orders.smartcitynetworks.com

Fax orders:
702-943-6001

Email Orders to:
customerservice@smartcitynetworks.com

When your order is processed, you will receive an email with a link to Smart City Networks payment portal.

PLUMBING SERVICES ORDER FORM



Effective July 1, 2025 - June 30, 2026

Plumbing Rules & Regulations

- 1** Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors or decorators unless specified otherwise. Equipment in column recesses may not be blocked at any time. Under no circumstances shall anyone other than "house personnel" make service connections or disconnects.
- 2** All equipment must meet federal, state and local safety codes. The Convention Center reserves the right to refuse plumbing connection of equipment based on safety. PVC is not an approved method of air distribution within this facility.
- 3** Claims will not be considered unless filed by exhibitors prior to close of show.
- 4** Prices are based on current wage rates and are subject to change without notice.
- 5** All equipment must be properly tagged with complete information as to volume, size and PSI requirements.
- 6** All material and equipment furnished by the Convention Center for plumbing service orders shall remain the Convention Center's property (unless purchased as part of the service order) and shall be removed only by Convention Center personnel at the close of the show.
- 7** Compressed air will be turned on one hour prior to show opening time and turned off at show closing time daily, unless other arrangements are made in advance.
- 8** Convention Center plumbers are authorized to cut exhibitor or decorator floor coverings to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Booth layouts are prepared by show management or decorators, not the Convention Center.
- 9** Service outlet size will be determined by volume required.
- 10** Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special work. All work performed within the booth will be charged on a time and material basis.
- 11** Advance orders must be received a minimum of 14 days prior to 1st day of show move-in date.
- 12** Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in in order to receive credit. Credit will not be given for services installed and not used.
- 13** A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
- 14** It is recommended that exhibitors provide a filter separator or dryer for all equipment requiring airlines. The Convention Center will not be responsible for moisture or water in air lines.
- 15** If air and water pressure is critical, it is recommended that exhibitors supply a pressure regulator. The Convention Center does not guarantee minimum and maximum pressure.
- 16** Floor rate prices apply to orders received after the due date (14 days prior to 1st day of show move in-date). The Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
- 17** Plumbing will not be installed until payment is received.
No exceptions.
- 18** Plumbing prices are for ordered air or water sources only. Hook-ups are not included. Labor for plumbing work on equipment, including repairs, tracing malfunctions, fishing air and water lines under carpet, and hook-ups provided by Convention Center plumbers, will be charged at the prevailing rate (\$98.00 per hour, one hour minimum). If floor plans are received in advance (14 days prior to 1st day of show move-in date) every attempt will be made to work with the decorator to install lines under carpet.
- 19** Exhibitor technicians are permitted to perform all plumbing work inside booths, including hook-ups, to ordered plumbing sources. All work must conform to national and local codes, and is subject to inspection by Convention Center personnel.
- 20** Labor rates are based on nine (9) hour days, typically from 7:30 a.m. to 5 p.m. Booth labor will be charged an overtime rate after 5 p.m. at the rate of 1.5 times the normal rate.
- 21** Please consult with the Convention Center on air and water layouts, as these lines are round and create a bulge in the carpet. In most cases they maybe routed around the perimeter of the booth line and out of high traffic areas.
- 22** Air and water lines are not directed from overhead.
- 23** Rates run the duration of the show. Power, air and water are available 24 hours.
- 24** Will you require a Convention Center plumber?
 YES NO

Quantity	Description	Advanced Rate	Floor Rate	Totals
COMPRESSED AIR (90 - 100 PSI)				
	1 CONNECTION 1/2	\$205.00	\$270.00	
	EACH ADDITIONAL	\$150.00	\$190.00	
	1 CONNECTION 3/4	\$300.00	\$325.00	
	EACH ADDITIONAL	\$285.00	\$315.00	
	1 CONNECTION 1	\$400.00	\$430.00	
	EACH ADDITIONAL	\$335.00	\$355.00	
WATER AND DRAINAGE 1/2" LINE				
	1 CONNECTION	\$195.00	\$240.00	
	EACH ADDITIONAL	\$145.00	\$175.00	
DRAINAGE 3/4" LINE				
	1 CONNECTION	\$150.00	\$190.00	
	EACH ADDITIONAL	\$110.00	\$120.00	
ONE TIME FILL AND DRAIN WATER ONLY				
	FIRST 500 GALLON UNIT	\$205.00	\$270.00	
	EACH ADDITIONAL UNIT	\$170.00	\$220.00	
	EACH ADDITIONAL 500 GALLONS	\$44.00	\$56.00	
	30 GALLON WATER HEATER	\$390.00	\$580.00	
	SINGLE UTILITY SINK	\$395.00	\$570.00	
* FOR DIRECT TIE IN ONLY. NO RECEPTACLES PROVIDED.				SUBTOTAL
* UTILITY CHARGES ARE BASED ON ESTIMATED NEEDS AT THE TIME OF ORDER. OVER/UNDER PAYMENTS OF LESS THAN \$5.00 WILL BE WRITTEN OFF AT THE CONCLUSION OF THE EVENT.				OTHER
				TOTAL CHARGES

NOTES: No chemicals of any kind are to be dumped into the Charlotte Convention Center's drainage system. Exhibitors and/or decorators are responsible for the removal of all liquids other than water. Water service must be ordered for coolants, which are mixed on the show floor, if not ordered as part of booth service. Please contact the Convention Center for pricing on any service not listed in the service order form.

All materials used for the connection of an exhibitor's equipment are purchased by and become the property of the exhibitor. Exhibitors are responsible for air dryers and/or water separators for the protection of their equipment. The Convention Center does not guarantee that air lines do not contain moisture or water.

Please Print

Name of Event _____

Event Date _____ Booth No. _____

Company Name _____

Contact _____

Telephone _____

Email Address _____

Address _____

City _____

State _____ Zip _____

Authorized by _____

Print Name _____

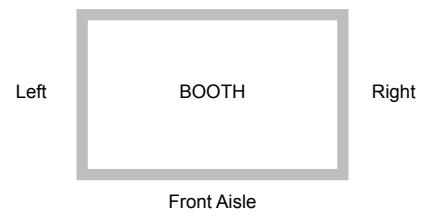
Date _____

Charlotte Convention Center Exhibit Floor Service Desk during event: 704.339.6700

Orders must be received with payment 14 days prior to 1st day of show move-in to be eligible for advanced rate.

NOTE: Before any additional work can be performed, a credit card number must be on file. Under no circumstances can plumbing be resold by show management, production companies, show's general contractor or exhibitors.

Please use the diagram on the right to indicate the desired locations for utility service orders.



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c/o Smart City Networks
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Order Verification:
888.446.6911

Technical Questions:
704.339.6700 **Online Orders:**
orders.smartcitynetworks.com

Fax orders:
702-943-6001 **Email Orders to:**
customerservice@smartcitynetworks.com

When your order is processed, you will receive an email with a link to Smart City Networks payment portal.