



National Association for
College Admission Counseling

Confidential Complaint Form

If you have a complaint about an institution's admission practices that appear to be in violation of the NACAC *Code of Ethics and Professional Practices*, fill out this form in its entirety, then submit it via email by clicking the button below.

Complaint Submitted By

Name _____ Title _____

Institution, Organization, or Business _____

Address _____

Phone _____ Fax _____ Email _____

Date Submitted _____

Complaint Against

Institution _____

Contact Name _____ Contact Title _____

Complaint

(Provide a brief description of your concerns and attach any relevant correspondence.)

For NACAC to begin processing your complaint, you must agree to the following:

- I understand and agree that NACAC must disclose the contents of my complaint to the Member institution complained against, the members of the NACAC Admission Practices Committee and other NACAC directors, officers, and appropriate staff.
- I agree to keep this complaint confidential. I agree not to disclose all or any part of any record, document, file, evidence, the recommendation of the Admission Practices Committee or any decision of the Board regarding this complaint.
- I declare that the facts stated or attached to this Confidential Complaint Form are true and correct to the best of my knowledge and belief.

Your complaint will be dealt with in a strictly confidential and professional manner. NACAC does not engage in disputes regarding fees, services rendered, financial misconduct, or legal disputes. Our representatives will review your complaint and contact you with further details. In the event you require additional assistance, contact NACAC at 703.836.2222 and inform the operator you have a complaint.

SUBMIT FORM

For office purposes only

Date Received _____