Article III. Membership

APPROVED

1. Membership in the Association is a privilege made available to eligible institutions, organizations, and individuals.

2. Members shall support the purposes of NACAC.

3. Criteria and qualifications for each category of voting and non-voting membership shall be set forth in these Bylaws and in the policies and procedures approved by the Board of Directors.

4. Members shall comply with the Code of Ethics and Professional Practices, the Association’s code of conduct, to ensure high professional standards in the recruitment of students and the transition into and within postsecondary education.

5. Voting members shall include the following:

   a) Educational Institutions

      1) Not-for-profit two- and four-year colleges, universities, and other postsecondary institutions, accredited in accordance with policies and procedures approved by the Board of Directors.

      2) Primary and secondary schools listed in resources approved by the Board of Directors.

   b) Organizations

      1) Not-for-profit community-based organizations that provide counseling, admission, or financial aid services only to students at the state or local level on an ongoing basis.

      2) Not-for-profit organizations whose primary activities consist of working on a multi-state, national, or international level and providing counseling, admission, or financial aid services to students or to the college admission counseling or financial aid professions.

   c) Individuals

      1) Persons employed by voting member institutions and organizations whose professional activities consist primarily of counseling, admission, or financial aid services.

      2) Persons employed by a voting member eligible institution, organization, or community-based organization that is not a member of NACAC.
3) Independent educational consultants or counselors who are self-employed or employed by a company providing counseling, admission, or financial aid services to students and/or their parents.

4) Retired persons who were actively engaged in providing counseling, admission, or financial aid services.

5) Persons charged with supervising admission and enrollment management activities who are employed at a public university system office.

6) Persons charged with supervising counseling activities who are employed at a school system district office.

6. Non-voting members shall include the following:

   a) Organizations

      1) For-profit organizations that provide products and/or services to the counseling, admission, or financial aid professions or in support of students in the transition to postsecondary education.

   b) Individuals

      1) Persons employed by non-voting member institutions or organizations.

      2) Persons who are employed by institutions, organizations, community-based organizations, school districts, or university systems that have not joined NACAC but are eligible for voting or non-voting membership.

      3) Persons who provide teaching and/or training to professionals who work with students in the transition to postsecondary education and are employed in a post-baccalaureate or graduate program at a not-for-profit institution accredited according to policies approved by the Board of Directors.

      4) Students seeking careers in counseling, admission, or financial aid services.

      5) Persons who were employed at a voting member institution or organization during the current or immediately preceding membership year who are no longer employed by any member or member-eligible institution.

      6) Individuals who are employed by NACAC affiliates.

7. Each educational institution or organization member shall designate a principal representative who shall represent and ensure accountability and compliance of the institution or organization and may vote on matters of association governance on behalf of the institution or organization. The professional responsibilities of the principal representative must include supporting students in the
transition to postsecondary education or providing products/services to the counseling, admission, or financial aid profession.

*Changes to Article III will be effective for the 2021 Membership year.*