



# Request for Application Fee Waiver

2009/2010 SCHOOL YEAR  
TO: DEAN/DIRECTOR OF ADMISSION

(NAME OF COLLEGE OR UNIVERSITY)

STUDENT'S NAME

STUDENT'S ADDRESS

CITY

STATE

ZIP

Given my knowledge of this student's unique family circumstances, I believe that providing the application fee would present a financial hardship. I have reviewed the suggested income guidelines below, and I am eager for him/her to pursue this important educational opportunity and request your consideration of this request for an application fee waiver.

SIGNATURE OF COUNSELOR

SIGNATURE OF STUDENT

PRINTED NAME OF COUNSELOR OR ADVISOR

NAME OF EDUCATIONAL INSTITUTION OR ORGANIZATION

COUNSELOR'S OR ADVISOR'S EMAIL ADDRESS

CEEB# OR PROGRAM #

SECONDARY SCHOOL OR PROGRAM PHONE NUMBER

**INCOME GUIDELINES:**

		Adjusted Gross Income*	
Size of Family	Taxable Income	Single or Head of Household	Married Filing Jointly
1	16,245	25,195	N/A
2	21,855	36,855	39,755
3	27,465	45,965	48,865
4	33,075	55,075	57,975
5	38,685	64,185	67,085
6	44,295	73,295	76,195
7	49,905	82,405	85,305
8	55,515	91,515	94,415



SCHOOL SEAL/STAMP

For family units with more than 8 members, add the following amount for each additional family member: \$5,610 for the 48 contiguous states, the District of Columbia and outlying jurisdictions; \$7,020 for Alaska; and \$6,450 for Hawaii.

The term "low-income individual" means an individual whose family's taxable income for the preceding year did not exceed 150% of the poverty level amount.

The figures shown under family income represent amounts equal to 150% of the family income levels established by the Census Bureau for determining poverty status. The poverty guidelines were published by the US Department of Health and Human Services in the *Federal Register*, Vol. 74, No. 14, January 23, 2009, pp. 4,199-4,201.

- 2008 Exemptions = \$3,500 per person
- 2008 Standard Deductions = \$5,450 Single  
\$8,000 Head of Household  
\$10,900 Married Filing Jointly

The counselor's personal knowledge of family circumstances may allow for extenuating judgment beyond family income criteria. NACAC, 1050 North Highland St., Suite 400, Arlington, VA. 22201.